

## JUNE 15, 2009 HARVARD WATER COMMISSION MEETING NOTES

Curtis Howes, Josh Gould, Rick Dickson and Rich Nota met at 1704 at the town highway barn. Agenda items included Bolton Rd Well Status, Pond Rd Complaint, Dave Swain Wellhead Sign Dedication, 2006 Source Protection Plan, New Water Source, Annual Consumer Report and recent water meter readings.

May 12th minutes reviewed; Curtis motion to accept, Josh seconded; Minutes approved. Rich Nota provided the June 4, 2009 DEP letter that approves the Bolton Rd. well as an emergency only well. This letter also indicates that water from this source will be non-potable when activated.

There was no update on Pond Rd. complaint. Curtis to attend next BOH meeting as Water Commission liaison.

Rick announced that the Dave Swain Wellhead sign dedication would occur on June 26<sup>th</sup>. All commissioners are welcome.

Rich Nota announced that new guidelines for emergency planning are coming soon. These will be incorporated into current emergency procedures.

2010 budget review determines that there is roughly \$4,000 in discretionary funds which requires the commission to be prudent in their use.

Under the topic of new water sources, Rick agreed to document the issue of town vulnerability of current wells and the need to locate alternate water sources. Josh agreed to contact Kara Minar to review interface with the Montachusett Regional Planning office.

Rick requested Rich Nota to ensure that planned flushing activities are announced to the water users including, signs, website and local publications that was successful last year. May meter readings were completed and three locations require new meters – 3 Littleton Rd, 14 Still River Rd. and 20 Bolton Rd. Rich to coordinate maintenance.

Rick noted that Richard High, representing the Unitarian Church, had sent a letter to the commission. This letter was not located. The intent of the letter, based on verbal communication, was to inform the commission of intent to have town water supplied to the new Fellowship building renovation.

Rich Nota requested funding from 2009 budget for chart recorder that integrates flow from the wells. Curtis motion to authorize up to \$2000 for hardware/software purchase prior to June 30<sup>th</sup> to support the SCADA collection of flow Josh seconded. All in favor. Preliminary water test results are all ok for the latest inspection.

Josh motion to adjourn, Curtis seconded, Meeting closed at 18:40.

### ACTIONS:

Set up meeting with Ted Morine – Gould

Update town Website with 1989 Water Summary/ Other Documents – Dickson

Review Elected Boards for Liaison Assignment Re:2006 Source Protection Plan All

Dedicate Dave Swain Wellhead Protection Area – Dickson

Montachusett Regional Planning Interface w/ Kara Minar – Gould

Create issue paper that identifies vulnerability of town wells - Dickson